



**TCC LIMITED, UDYOGAMANDAL**

**03.02.2025**


**NOTICE INVITING TENDER-**  
**MILK SUPPLY TO OUR EMPLOYEES**

**Terms and conditions**

1. Milk should be supplied to our employees from the booth in our premises between 7.00 AM to 8.30 AM and 3.30 PM to 5.30 PM every day.
2. Milk shall be supplied to the workers and the Administrative Staff from a booth in the Time Gate and in front of the security cabin to Officers.
3. You will have to remit an amount of Rs. 5000/- as Security Deposit to the Company. This amount will be refunded to you at the time of the termination of the Contract.
4. In case of any damage or loss to the Company on account of your Milk supply, it will be recovered from your security Deposit.
5. Under any circumstances Company will not make any advance payment.
6. You have to supply 'MILMA' Milk in ½ litre packets (Fat 3.5% SNF 8.5%) at the rate fixed by 'MILMA' from time to time (Rs. 28.00 per ½ litre packet, at present) in every days, (17 packets per month for each employee).
7. You will have to arrange your own Freezer/Fridge.
8. Necessary Coupons will be arranged by the Company.
9. Supply of Milk will be controlled by 'Free Milk Supply Coupons issued by the Company'.
10. You will collect the Coupons from the employees and supply Milk to them.

11. The collected Milk Coupons will be handed over to the Welfare Officer on the next day itself.
12. The payment will be made once in a week on receipt of your bill for the Milk supplied.
13. If there is any unavoidable situation in which you are not able to supply Milk, you may inform us the reason in writing at least 24 hours in advance.
14. In case, you are not able to continue the supply, you have to inform the matter to us in writing at least one month in advance. Otherwise, you will be held responsible for any loss to the Company on account of this.
15. You will have to make all arrangements with Milma for getting sufficient quantity of Milk at the right time.
16. You will be solely responsible for the timely supply of Milk. You will see that there is no shortage of Milk or any damage to the Milk.
17. You will keep the Freezer/Fridge, booth and surroundings in neat and tidy conditions.
18. The Company will give you Rs ..... per month as Service Charges.
19. You have to supply fresh milk always.
20. The Management reserves the right to cancel or stop the Order at any time without assigning any reason.
21. The term of this order is for a period of two years from 3.30 PM on 03.03.2025.

Interested parties may submit their applications in the form prescribed, mentioning their service charge required to supply milk as described above, to the undersigned on or before 03.00pm on 20.02.2025.

  
**Dy. General Manager (HR)**

To

DGM(HR )  
Travancore Cochin chemicals Ltd  
Udyogamandal

**Sub: APPLICATION FOR MILK SUPPLY**

**Ref: NOTICE dated.....**

1. Name of applicant :
  
  
2. Address :
  
  
  
  
3. Service charge expected :
  
  
4. Whether Freezer/Fridge will be arranged from your side: YES/NO

**DECLARATION**

The above statements made by me are true and I will abide by the terms and conditions for supplying milk inside the Company

5. Work Period : From..... To.....

Date:

Name and Signature of Supplier